

File No. 91/PROCUREMENT/DHS-2023  
**GOVERNMENT OF MANIPUR**  
**DIRECTORATE OF HEALTH SERVICES**

**NOTICE INVITING TENDERS**

Imphal, the 12<sup>th</sup> September, 2023

The Directorate of Health Services, Government of Manipur invites sealed tender from Eligible bidders for procurement of Surgical Items for District Hospital Bishnupur.

1. The last date and time of submission of Tender- 21/09/2023 at 3:00 p.m.
2. Date & time of opening Tender- 22/09/2023 at 1:00 p.m.

Schedule of the events:

Sl. No	Description	Schedule
1	Date of sale of tender enquiry documents	12/09/2023
2	Website for download of tender enquiry document	<a href="http://manipurhealthdirectorates.mn.gov.in/">http://manipurhealthdirectorates.mn.gov.in/</a>
3	Cost of the tender enquiry document & processing fee	Rs. 5,000/-
4	Earnest Money Deposit	Rs. 25,000/-
5	Last date for submission of queries and pre tender meeting at Imphal	21/09/2023 at 3:00 p.m.
6	Closing date and time of issue of tender	21/09/2023 at 3:00 p.m.
7	Last date and time for bid submission	21/09/2023 at 3:00 p.m.
8	Date and time for opening of pre-qualification and technical bid	22/09/2023 at 1:00 p.m.
10	Date of opening of financial bid	To be intimated later
11	Contact address	Office of the Director, Directorate of Health Services , Lamphel, Imphal -795004, Manipur

- a. The bidder shall not be responsible for non-receipt / no-delivery of the Bid documents due to any reason whatsoever.*
- b. Any bid delivered after the deadline will not be considered and returned unopened.*
- c. The bid (and any additional information requested subsequently) shall bear the signature of the authorized signatory and stamp of the entity thereof on each page of the bid, except for the un-amended printed literature.*

(Dr. Kh. Sasheekumar Mangang)  
Director of Health Services  
Government of Manipur

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**Documents to be submitted by the Tenderer:**

1. Valid Registration certificate of the firm/agency.
2. GST Certificate of the Firm/Agency.
3. Authorization certificate of the product.
4. PAN Card Copy.
5. Shops and Establishment Registration Certificate.
6. Annual turnover at least 25 lakh for the last 3 years Cumulative.

1.	Name of the tenderer	
2.	Full address of the tenderer	
3.	Contact details	Phone no.: Mobile no.: email:
4.	Cost of Tender Form details	Amount: Money Receipt/DD no.: Date of Issue: Name of the issuing bank:
5.	EMD details	Amount: DD no.: Date of Issue: Name of the issuing bank:

*M. M. M.*

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DIRECTORATE OF HEALTH SERVICES**

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**TERMS AND CONDITIONS**

1. Tender documents completed in all respects are to be submitted to the Director of Health Services, Manipur, Lamphelpat- 795004. The cover should be super scribed as **"TENDER FOR PROCUREMENT OF SURGICAL ITEMS FOR DISTRICT HOSPITAL BISHNUPUR."**
2. There should be separate sealed envelopes for 'Technical Bid' and 'Price bid'. Only those tenderers who qualify in Technical Bid can be proceeded for opening of Price Bid.
3. No prices shall be indicated in the "Technical Bid". Each page of all submitted tender documents should be numbered serially, stamped and signed by the authorized signatory of the firm. Technical and Price Bid received without signature of Bidder/authorized person will not be entertained and will be rejected.
4. The list of equipments along with the desired technical specification are attached as **Annexure-I.**
5. Tender documents should be accompanied with the cost of Tender form amounting to Rs.5000. /- (Rupees Five thousand) only in the form of DD payable to the Medical Directorate Tenders, Directorate of Health Services, Manipur, failing which the tenderer will be disqualified.

**"Technical bid" must accompany all the necessary documents such as**

- a) Money receipt for purchase of Tender form/DD.
- b) Valid Registration certificate of the firm/agency.
- c) GST Certificate of the Firm/Agency.
- d) Authorization certificate of the product.
- e) PAN Card Copy.
- f) Shops and establishment Registration Certificate.
- g) Annual turnover at least 25 lakhs for the last 3 years Cumulative FY.
- h) EMD amounting to Rs. 25,000/-(Rupees Twenty five thousand) in the form of DD in favor of the Medical Directorate Tenders, Directorate of Health Services, Manipur.


**"Price bid":**

Tender Bids should be typed in words as well as in figures free from erasing & errors in typing. The bidder must attest any erasing/error, otherwise the rates in reference of that particular item shall not be considered. Correction or tempered may not be entertained and may lead to rejection. The price quoted shall be FOR destination inclusive of all taxes.

- a) The Bidder(s) shall furnish the Price Bid – As per BOQ attached as **Annexure-II.**
- b) The financial bid (price bid) (BOQ) of only technically qualified bidders will be opened by the committee.



6. Tenders who do not fulfill given criteria or incomplete any respect are liable to be cancelled.
7. Tenders must reach to this office not later than the date & time specified in the tender notice. Late tenders including postal/courier delay may not be considered.
8. Tender shall be opened as specified in the tender notice. Representatives of duly authorized may be present at the time of opening of tender. If the date of opening of tender is declared as holiday, it will be opened on the next working day.
9. Tenders submitted shall remain valid for 90 days from the date of opening for the purpose of acceptance and award of work. Validity beyond 90 days from the date of opening shall be by mutual consent.
10. After successful the tenderer must deposit a sum of Rs. 20000/- (Rupees Twenty thousand only) only as Security Deposit payable to the Medical Directorate Tenders, Directorate of Health Services, Manipur, failing which EMD will be forfeited without giving any prior notice. Security Deposit will be refunded after the completion of the terms of contract. No interest shall be borned for the Security Deposit.
11. The successful tenderer shall execute an agreement on non-judicial stamp paper of value Rs. 100/- (Stamp duty to be paid by the tenderer) within 15 days from the date of the intimation.
12. During the term of contract if the supplier fails to supply of items in time, Security Deposit shall be forfeited.
13. The validity for the quoted rate/price should remain valid for at least 12 months from the date of opening of the tender. Another period may be extended depending upon the satisfaction of quality and quantity of goods supplied by the firm.
14. Payments will be made only after the full satisfaction of the receipt of services.
15. All bills should be submitted through the Director of Health Services, Government of Manipur in triplicate.
16. Tenderers must not been blacklisted by any Central/State Govt. Department or public Sector undertaking.
17. The Director of Health Services reserves the right to cancel/ reject full or any part of the tender.
18. Any questions, disputes or differences arises Directorate of Health Services authority reserves the sole right for a final decision.
19. Legal jurisdiction for any legal dispute shall be at Imphal.
20. Tenderers should carefully read the terms and conditions and a copy of similar terms and conditions should be returned to the undersigned duly signed with stamp along with Declaration form attached as **Annexure-III**.

  
(Dr. Kh. Sasheekumar Mangang)  
Director of Health Services  
Government of Manipur

Signature of the Tenderer

Seal of the firm/agency

**Annexure-I****LIST OF SURGICAL ITEMS TO BE INVITED FOR SHORT OPEN TENDER**

<b>Sl. No.</b>	<b>Item</b>	<b>Quantity</b>
1	Reglet Angle Retractor(Langenbeck)	4
2	Allis Tissue Forceps (Large)	4
3	Allis Tissue Forceps (Medium)	4
4	Allis Tissue Forceps (Small)	4
5	Medium Artery Forceps (curve)	6
6	Mosquito Artery Forceps	10
7	Catpaw Retractor	4
8	Basecock Forceps (Large)	4
9	Basecock Forceps (Medium)	4
10	Basecock Forceps (Small)	4
11	Deaver Retractor (Large)	6
12	Deaver Retractor (Medium)	2
13	Deaver Retractor (Small)	6
14	Kocles Right Angle forceps (Large)	2
15	Kocles Right Angle forceps (Medium)	2
16	Kocles Right Angle forceps (Small)	2
17	Straight Artery Forceps (Small)	10
18	Straight Artery Forceps (Medium)	10
19	SPC Trocar Cannula	2
20	Humby Skin Graft Knife Handle	1
21	Needle Holder (Large)	7
22	Needle Holder (Medium)	7
23	Needle Holder (Small)	5
24	Adson Forcep (Plain)	5
25	Adson Forcep (Toothed)	5
26	Lennie Forceps (Plain)	5
27	Lennie Forceps (Toothed)	5
28	Blade Holder	
29	Towel Clip (Mayo)	20
30	Scissor Tissue (Medium)	5
31	Scissor Tissue (Small)	5
32	Scissor Suture	10
33	Sponge Holding Forceps	6
34	Fistula Probe	2
35	Lord Forceps	2
36	Desjardins Choledocholithotomy Forceps	2
37	Anal Speculum (Bivalve)	2
38	Probe Pointed Director	2
39	Lane Retractor	4
40	Skin Hook	4

**Surgical Instruments:**

1	Humby Knife	1
2	Skin Grafting Blades	4
3	Bipolar Cautery Bibe	
	5mm tip	2
	1mm tip	2
4	Castroviets Needle Holder with lock	1
5	Piles ligator/ Gun set	1
6	RectolSpeculem with blades (Sims)	1
7	Spenu walls artery forceps 8" (curved)	4
8	Spenu walls forceps 8" straight	6
9	Mosquito artery forceps 6"	6
10	Mastoid Refractor, 6"	1
11	Bull Dogs - 4"	
	(Curved)	2
	(Straight)	2
12	Potts Smith Vascular scissor, 40° angle - 8"	1
13	Balfour Retractor	1
14	Deavers Refractor,	
	Large	1
	Medium	2
	Small	2
15	Vascular forceps, 6"	2
16	Angled forceps, 8" and 6"	4each
17	Crile's forceps artery, 8" and 6"	4each
18	Ribs Retractor	4
19	Lungs Refractor	4
20	Intestine Clamps (Bowel Clamps)	4
21	Ribs Elevator	4
22	K-wire Fixator	1
23	K-wire	

**Ortho Instrument:**

1	Pneumatic tourniquet set	1
2	Bone holder 6 inch	3
3	Hohmann Bone lever 6 inch	2
4	Hohmann Bone Lever	2
5	Plate Holder 6 inch	2
6	Plate Holder Large	2
7	Wire cutter 6 inch	1
8	Wire Cutter 10 inch	1
9	Bone Nibler 6 inch straight	1
10	Screw Driver 3.5mm	1
11	Screw Driver 2.7mm	1
12	Drill Guide	2
13	Osteotome Straight 5, 10, 15, 20, 25mm	5
14	Bone Gauge Curved 5, 10, 15mm	3
15	Periostium Elevator small	2

16	Bone Holder Large	2
17	one Nibbler 8 inch angulated	1
18	Periostium Elevator Large	2
19	Femoral Head Measuring Gauge	1
20	Rasp for Bipolar	1
21	Rasp for Austin Moore	1
22	Murphy Lane Skid	1
23	Impactor Nylon Faced	1
24	Rasp for Austin Moore Extra Long	1
25	Bone Hook	1
26	Acetabular Lever Curved	1
27	Cannulated Hand Reamer 7, 8,9, 10, 11, 12mm	6
28	Interlocking Nail Removal Set	1
29	Hammer	
	Small	1
	Medium	1
30	Nose plier 8"	1
31	Plier + Cutter 8"	1

**General and Gynaecological Instruments:**

1	Thumb force plain, Medium & Big - 10 each	10 each
2	Sponge holding forcep (different size), 10" & 12"	15 each
3	Babcock, Medium, 6" & 10"	10 each
4	Cat's paw retractor	6
5	Doyen's retractor	10 (Different size)
6	Allis forcepcurve , 712"	30 nos. (Medium)
7	Artery forcep curve	30 nos. (Medium)
8	Allis forcep (Big), 10"	20 nos.
9	Metzenbaum Scissor's Curve (Mayo tissue scissor)	10 nos.
10	Thumb forcep toothed small size, 6"	10
11	Thumb forcep toothed big size, 8"	10
12	Langenback's retractor (small size, ½, 1 inch blade)	6 Pair
13	Suction tube	
14	Rubber sheet	
15	Hysterotomy clamp	6
16	Towel clip	20
17	Wall clock	1
18	Adson forcep (Thumb force toothed), Big	10
19	Adson forcep (Thumb force toothed), Small	10

**Annexure-II****BOQ FOR SURGICAL ITEMS TO BE INVITED FOR SHORT OPEN TENDER****(PRICE BID)**

<b>Sl. No.</b>	<b>Item</b>	<b>Quantity</b>	<b>Rate including taxes</b>	<b>Total Amount (Rs.)</b>
1	Reglet Angle Retractor(Langenbeck)	4		
2	Allis Tissue Forceps (Large)	4		
3	Allis Tissue Forceps (Medium)	4		
4	Allis Tissue Forceps (Small)	4		
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6	Mosquito Artery Forceps	10		
7	Catpaw Retractor	4		
8	Basecock Forceps (Large)	4		
9	Basecock Forceps (Medium)	4		
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20	Humby Skin Graft Knife Handle	1		
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23	Needle Holder (Small)	5		
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25	Adson Forcep (Toothed)	5		
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28	Blade Holder			
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39	Lane Retractor	4		
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	5mm tip	2		
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21	Ribs Elevator	4		
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6	Plate Holder Large	2		
7	Wire cutter 6 inch	1		
8	Wire Cutter 10 inch	1		
9	Bone Nibler 6 inch straight	1		
10	Screw Driver 3.5mm	1		
11	Screw Driver 2.7mm	1		
12	Drill Guide	2		
13	Osteotome Straight 5, 10, 15, 20, 25mm	5		
14	Bone Gauge Curved 5, 10, 15mm	3		
15	Periostium Elevator small	2		
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17	one Nibbler 8 inch angulated	1		

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20	Rasp for Bipolar	1		
21	Rasp for Austin Moore	1		
22	Murphy Lane Skid	1		
23	Impactor Nylon Faced	1		
24	Rasp for Austin Moore Extra Long	1		
25	Bone Hook	1		
26	Acetabular Lever Curved	1		
27	Cannulated Hand Reamer 7, 8,9, 10, 11, 12mm	6		
28	Interlocking Nail Removal Set	1		
29	Hammer			
	Small	1		
	Medium	1		
30	Nose plier 8"	1		
31	Plier + Cutter 8"	1		

**General and Gynaecological Instruments:**

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19	Adson forcep (Thumb force toothed), Small	10		

**GOVERNMENT OF MANIPUR  
DIRECTORATE OF HEALTH SERVICES**

**DECLARATION**

From

(Full name of the tenderer. .... .)

(Full Address of the tenderer .... .)

To

The Director of Health Services,  
Government of Manipur

Subject:- Submission of Rate quotation ..... Vide  
tender Notice no. .... .

Sir,

1. I/we hereby submit the Tender for procurement of Surgical Items for District Hospital Bishnupur.
2. The rates quoted include all taxes (GST) for local firms in Manipur.
3. I have thoroughly examined and understood all the terms and conditions as contained in the tender document and agree to abide by them. The quotation is submitted herewith under sealed cover.
4. The Tender documents are duly signed.
5. I hereby declared that my Agency/firm/company has not been blacklisted by any Public Sector Undertaking or any Government, for any failure to comply with the terms and conditions of any contract, or for violation of any statute, Rule or Administrative Instructions.
6. I hereby declare that I have not been convicted at any time by a Court of Law of an offence and sentenced to imprisonment for a period of three years or more.
7. I hereby declare that I/We shall be bound by the decision of the Director of Health Services, Manipur in this regard.

I/we certify that all information furnished by me/us is correct and true and in the event that the information is found to be incorrect/untrue, the Institute shall have the right to disqualify me/us without giving any notice or reason.

Yours faithfully,

Enclosure: As stated above.

Signature of the Tenderer(s)  
and Address in full.