

TIME BOUND

GOVERNMENT OF MANIPUR
DIRECTORATE OF HEALTH SERVICES

MEMORANDUM

Imphal, 31st July, 2024

No.G/MRT(Prom)/2022-DHS: Whereas, as per RR notified in Govt. Notification No.1/30/88-RR/DP dated 3rd September, 2011, 50% of the posts of Medical Record Technician (MRT) are to be filled by Promotion from among:

- i. Grade-III employees with graduation having 2(two) years regular service in the grade and trained in Medical Record Technician course of atleast 6(six) months duration from a recognised Institution.

If not available.

- ii. Non-graduate Grade-III employees having 5(five) years regular service in the grade and trained in Medical Record Technician course of atleast 6(six) months duration from a recognised Institution.

Hence, **all the eligible Grade-III employees under Health & FW Department, Manipur are informed to apply in plain paper along with self-attested copies of the following documents on or before Friday, the 09th August, 2024 directly to Room No.228 (first floor)** for preparation of seniority list of all the eligible Grade-III employees while considering for appointment as MRT by promotion.

- a) **Class X Pass certificate.**
- b) **Order of appointment in Grade-III.**
- c) **Graduation (BA / BSc/ equivalent) Pass Certificate.**
- d) **MRT Course (minimum six months) Pass Certificate.**

No further complaints will be entertained for failure to submit the application after the stipulated date.



(Dr O. Sanahanbi Devi)
Director of Health Services, Manipur

To,
All concerned.

Copy to:

1. SO to Chief Secretary (Health & FW), Manipur.
2. Director of Family Welfare Services, Manipur.
3. All CMOs/ MSs/Heads of Office/ DDO/Program Officers concerned under Health & FW Department.
4. Webmaster of website www.manipurhealthdirectorate.mn.gov.in for uploading in the website.
5. Notice Board.
6. File.