

**TIME BOUND**

**GOVERNMENT OF MANIPUR  
DIRECTORATE OF HEALTH SERVICES**

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**MEMORANDUM**

Imphal, the 21<sup>st</sup> January, 2026

No.G(Trs)/2016-DHS(Pt.I): All the CMOs/DDs/HOOs are here by informed to nominate eligible Group-C employees under the following terms and conditions in the prescribed Nomination Form (ANNEXURE-I) for undergoing 3½ (three and half) months 91<sup>st</sup> Batch State Accounts Training in the State Academy of Training, Takyelpat by 4:00 p.m. of 27<sup>th</sup> January, 2026.

**Terms & Conditions:**

1. Only regular Group-C Ministerial employees of the Government of Manipur may be nominated for the State Accounts Training; or other than Group-C employees whose Recruitment Rules specifically mentioned passing of State Accounts Training as one of the criteria for promotion.
2. Qualifying service: Group-C Ministerial employees of the Government of Manipur who have completed at least 2 years of regular service as on 28<sup>th</sup> January, 2026.
3. Additional Qualification required: Applicants should have passed the Office Procedure Examination conducted by the State Academy of Training.
4. Special condition: Female candidates whose maternity leave is likely to fall during the training period need not apply as their candidature will be rejected.
5. Candidates shall fill Annexure-I and submit the same with relevant documents to concerned Head of Department.

All the CMOs/DDOs/POs

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(Dr. N. Hemantakumar Singh)  
Director of Health Services, Manipur

**NOMINATION FORM**  
**(91<sup>st</sup> BATCH STATE ACCOUNTS TRAINING)**

1. Name of Candidate : .....  
(in capital letter)
2. EIN : .....
3. Date of Appointment : .....  
(DD/MM/YYYY)
4. Present post held on : .....  
substantive basis
5. Present place of posting : .....
6. Educational Qualification : .....
7. Date of passing O.P. with : .....  
order No. & date  
(DD/MM/YYYY)
8. Mobile No. : .....

**NOTES:**

(I) All fields above are MANDATORY; nominations which has over-writing will be rejected.

(ii) Only regular Group "C" Ministerial employees of Government of Manipur are to be nominated.

(iii) Duly self-attested photocopies of 1. Service ID Card; 2. Certificate of Educational Qualification; 3. Appointment Order; 4. Result Sheet of Office Procedure Examination; and 5. 3 Passport Size Photographs are to be enclosed.

*Signature of Candidate with Date*

I certify that the statement given by Shri/Smt/Km. ....  
..... is true the best of my knowledge.

*Signature of DDO/HoD  
With Official Seal & Date*