

Counselling Allotment Result – Instructions and User Manual (Candidate)

1. Introduction

This manual provides step-by-step instructions for **Candidates** for processing the counselling allotment result through the online counselling portal.

Candidates are required to carefully review their allotted seat and select the appropriate action within the prescribed timeline. Institutes are required to verify documents and complete the admission process for candidates as applicable.

Important: All actions must be completed within the timeline notified by the Directorate of Medical Education (DME). Candidates and Institutes should regularly check the portal for notifications and instructions.

2. Candidate Login

Step 1: Login to the Portal

1. Open the official counselling portal.
2. Click on **Candidate Login**.
3. Enter the required login credentials.
4. After successful authentication, the Candidate Dashboard will be displayed.

The screenshot shows the login interface for the MBBS/BDS/BASLP e-Counselling for Academic Session 2026-27. The header is dark blue with white text: "MBBS/BDS/BASLP e-Counselling for Academic Session 2026-27" and "Registered Candidates Sign-In". Below the header, it says "Access your counselling dashboard". The form has three input fields: "NEET UG Roll Number" with a red asterisk, "Password" with a red asterisk and a "Forgot Password?" link, and a "Security code" field with a refresh icon. The "Security code" field contains a captcha image showing the characters "ENPR9B". Below the security code field, there is a note: "* Captcha characters are case-sensitive." At the bottom of the form is a large blue button labeled "Sign In to Dashboard". Below the button, there is a link: "Don't have an account? Register".

Don't have an account? [Register](#)

3. View Allotment Result

After login, navigate to the **Allotment Result** section to view the seat allotted to you.

The allotted Institute, Course, Seat Type and other relevant details will be displayed.

****IF YOU'RE NOT ALLOTTED A SEAT IN THIS ROUND, YOU WILL BE AUTOMATICALLY QUALIFIED FOR THE NEXT ROUND OF COUNSELLING****

The screenshot displays the 'Counselling Seat Allotment Results' interface. At the top, it shows 'Round 1 Results | Academic Year 2026-27' and an acknowledgment number 'Ack: 254400-1408-2026'. Below this is a section titled 'Details of Seat Allotment' with a 'Seat Allotted' status. A table provides the following details:

ALLOTTED SEAT	JNIMS-BDS	ROUND NO.	Round 1
ALLOTTED CATEGORY	ST	SUBCATEGORY	N/A
INSTITUTE	Jawaharlal Nehru Institute of Medical Sciences (JNIMS)	COURSE	BDS

Below the table, the 'Seat Acceptance & Rejection Options (Freeze / Float / Reject)' section prompts the user to 'Choose your preference regarding participation in subsequent counselling rounds'. It offers three options:

- Option 1: FREEZE**: Accept the allotted seat and freeze your choice. You will NOT participate in subsequent rounds of counselling for higher preference seat upgradation. Button: Choose FREEZE Option.
- Option 2: FLOAT**: Accept the allotted seat and opt for upgradation. You hold this seat while remaining eligible for higher preference seat allotment in next rounds. Button: Choose FLOAT Option.
- Option 3: REJECT**: Decline and reject the allotted seat. You choose not to accept this seat allotment for Round 1. Button: Choose REJECT Option.

After reviewing the allotted seat, the candidate must select **one of the following actions**:

A. FREEZE

Select **Freeze** if:

- You are satisfied with the allotted seat.
- You do not require consideration for further counselling rounds.
- You intend to retain the allotted seat.

After selecting **Freeze**, the candidate must **physically report to the allotted Institute** and complete the admission process within the prescribed timeline.

Important: Selection of **Freeze** indicates that the candidate does not require further round upgradation.

Confirm FREEZE Choice

FREEZE Selection: By choosing **FREEZE**, you confirm your acceptance of the current allotted seat and opt out of next round upgradations.

Institute: Jawaharlal Nehru Institute of Medical Sciences (JNIMS)	Course: BDS
Round: Round 1	Allotted Seat: JNIMS-BDS

☐ I hereby agree and confirm that my choice to **FREEZE** this seat is final and cannot be changed once submitted.

Cancel

Confirm FREEZE

B. FLOAT

Select **Float** if:

- You wish to retain the presently allotted seat provisionally; and
- You also wish to participate in the next counselling round for possible upgradation.

For a candidate selecting **Float**:

1. The candidate **does not need to physically report to the Institute at this stage.**
*Important: For **RDC, Guwahati (BDS course) Candidates**, even for Float, they must report to the Institute physically.*
2. The allotted Institute will verify the candidate's documents through the portal.
3. After successful document verification and admission processing by the Institute, a **Provisional Admission** will be generated.
4. The candidate can download the **Provisional Admission Letter** from the portal.

Confirm FLOAT Choice

FLOAT Selection: By choosing **FLOAT**, you provisionally accept your allotted seat while retaining your right to upgrade to higher preferences in next rounds.

Institute: Jawaharlal Nehru Institute of Medical Sciences (JNIMS)	Course: BDS
Round: Round 1	Allotted Seat: JNIMS-BDS

☐ I hereby agree and confirm that my choice to **FLOAT** this seat is final and cannot be changed once submitted.

Cancel

Confirm FLOAT

ALLOTTED SEAT	JNIMS-BDS	ROUND NO.	Round 1
ALLOTTED CATEGORY	ST	SUBCATEGORY	N/A
INSTITUTE	Jawaharlal Nehru Institute of Medical Sciences (JNIMS)	COURSE	BDS

Seat Acceptance & Rejection Options (Freeze / Float / Reject)

Choose your preference regarding participation in subsequent counselling rounds

FLOAT SELECTED

Seat Provisionally Accepted (Upgradation Active)

You have chosen to FLOAT your allotted seat. Your seat is provisionally held while remaining eligible for seat upgradation in next rounds.



Awaiting Institute Response

You have selected FLOAT. Your seat is provisionally held at Jawaharlal Nehru Institute of Medical Sciences (JNIMS) while remaining eligible for seat upgradation in upcoming rounds.

Please wait for institute response. Your Provisional Admission Letter will be generated after institute verification.

Official Allotment Letter

Download Provisional Allotment Letter

Download official PDF allotment letter issued by Manipur Medical Counselling Committee.

Download Provisional Allotment Letter

Important

A candidate who has selected **Float** and whose provisional admission has been generated will remain eligible for consideration for **upgradation in the next counselling round**, as per the applicable counselling rules.

After **Freeze** or **Float** selection, you can download the **Provisional Allotment Letter** and retain it for future references.

C. REJECT SEAT

Select **Reject Seat** if you do not wish to accept the allotted seat.

On selecting **Reject Seat**:

- The currently allotted seat will be cancelled/rejected.
- The candidate will remain eligible for the next counselling round, subject to the applicable rules.
- The candidate must participate in the next round by **filing/confirming the required choice preferences** within the prescribed timeline.

Confirm REJECT Choice

REJECT Selection: By choosing **REJECT**, you decline the current allotted seat. However you are eligible for next round of counselling by filling choice option when open.

Institute:
Jawaharlal Nehru Institute of Medical Sciences
(JNIMS)

Course:
BDS

Round:
Round 1

Allotted Seat:
JNIMS-BDS

☐

I hereby agree and confirm that my choice to **REJECT** this seat is final and cannot be changed once submitted.

Cancel

Confirm REJECT

Important: Once the allotted seat is rejected, the candidate should carefully follow the instructions for participation in the subsequent counselling round.

****IF YOU DO NOT CHOOSE ANY OF THE THREE OPTIONS, BEFORE 5TH SEPTEMBER, 2026, THEN YOUR ALLOTTED SEAT WILL AUTOMATICALLY BE REJECTED****

4. Float Candidate – Provisional Admission

Candidates who have selected **Float** must wait for the allotted Institute to complete document verification and admission processing.

The candidate can check the admission status from the portal.

Once the Institute verifies the required documents and completes the admission process, the **Provisional Admission Letter** will be generated.

The candidate should:

1. Login to the portal.
2. Open the relevant allotment/admission section.
3. Download the **Provisional Admission Letter**.
4. Keep a copy of the letter for future reference.



Counselling Seat Allotment Results
Round 1 Results | Academic Year 2026-27

Ack: 254400-1408-2026

Details of Seat Allotment
Seat Allotted

ALLOTTED SEAT	JNIMS-BDS	ROUND NO.	Round 1
ALLOTTED CATEGORY	ST	SUBCATEGORY	N/A
INSTITUTE	Jawaharlal Nehru Institute of Medical Sciences (JNIMS)	COURSE	BDS

Seat Acceptance & Rejection Options (Freeze / Float / Reject)
Choose your preference regarding participation in subsequent counselling rounds

FLOAT SELECTED
Seat Provisionally Accepted (Upgradation Active)
You have chosen to FLOAT your allotted seat. Your seat is provisionally held while remaining eligible for seat upgradation in next rounds.

Institute Verification Approved
The allotted institute (Jawaharlal Nehru Institute of Medical Sciences (JNIMS)) has verified your seat allotment. You can now download your official **Provisional Admission Letter** below.

Download Provisional Admission Letter

5. Surrender of Float / Freeze Seat

A candidate whose **Float** admission has been provisionally admitted may surrender the allotted seat at the **Portal**, subject to the rules and timeline prescribed by the DME.

Procedure for Surrender

1. Login to the candidate portal.
2. Open the relevant **Provisional Admission / Float Admission** section.
3. Download the prescribed **Surrender Template**.
4. Fill in the required details.
5. Sign the Surrender Template.
6. Upload the signed document to the portal.
7. Click **Surrender** to submit the request.

Online Seat Surrender & Relieving Certificate

Step 1

Download Format

Download the official Relieving Letter format with your personal & allotment details.

 **Download Relieving Letter**

Step 2

Upload Certificate

Upload signed & stamped Relieving Certificate (PDF/Image, max 2MB).

Choose File

 **Upload**

Step 3

Online Seat Surrender

Surrender your provisionally held seat online once Relieving Certificate is uploaded.

 **Surrender Disabled (Upload Certificate First)**



DIRECTORATE OF MEDICAL EDUCATION

Manipur Medical e-Counselling, 2026-27

Form for Online Seat Surrender

Personal details			
Candidate's name	candidate649		
NEET UG Roll Number	Roll No	Gender	Female
Father's name	father649		
Mother's name	Mother Name		
Date of birth	N/A		
Category	Schedule Tribe	Sub-Category	N/A

Photograph

Allotment Details	
Round of Counselling	Round 1
Name of allotted Institution	Jawaharlal Nehru Institute of Medical Sciences (JNIMS)
Allotted category	ST

Declaration by candidate:

I, the undersigned, would like to voluntarily surrender my allotted seat as detailed above and I declare that I will have NO further claim/right on this particular seat.

Signature of candidate

A candidate whose **Freeze** admission has been physically admitted may surrender the allotted seat by visiting the allotted Institute, subject to the rules and timeline prescribed by the DME.

Important: Surrender must be completed within the time period prescribed by the DME. After the prescribed deadline, the surrender option may no longer be available.

6. Summary of Actions

Candidate

Candidate Action	Meaning	Institute Action	Further Round
Freeze	Candidate accepts the allotted seat finally	Complete physical admission and mark Admitted	No
Float	Candidate retains the seat provisionally and seeks possible upgradation	Verify documents and complete provisional admission	Yes
Reject Seat	Candidate rejects the allotted seat	No admission action required	Yes, subject to rules

7. Important Instructions

1. Candidates must complete all actions within the **timeline notified by the DME**.
2. Candidates should carefully read all counselling notifications, rules and technical instructions before selecting an action.
3. Candidates should regularly check the portal for changes in allotment/admission status and further instructions.
4. The **Freeze, Float and Reject** actions have different consequences. Candidates should select the action only after understanding its implications.
5. Candidates selecting **Float** should monitor their admission status and download the **Provisional Admission Letter** once generated.
6. Any surrender of a floated seat must be completed using the prescribed procedure and within the time permitted by the DME.
7. In case of any discrepancy or technical issue, the concerned authority/helpdesk should be contacted through the officially prescribed channel.