

MANIPUR MEDICAL e-COUNSELLING

ROUND 2 COUNSELLING CANDIDATE USER MANUAL

Instructions for Seat Allotment, Candidate Actions, Surrender and Further-Round Eligibility

IMPORTANT Candidates are advised to read this manual carefully before exercising any action. The action selected by you may affect your admission status, eligibility for subsequent rounds and Security Deposit.

1. General Instructions

- Login to the counselling portal and carefully check your Round 2 allotment status.
- Read the action options and their consequences before making a selection.
- Once an action is confirmed, it will not be reversible. Therefore, select the action carefully.
- Where Security Deposit forfeiture is stated, your Security Deposit will be forfeited upon confirmation of that action.

2. Round 2 – Seat Upgraded

If your Round 1 seat is upgraded in Round 2, the upgraded seat will be displayed on your candidate dashboard. You will be provided with three actions: Freeze, Float and Reject.

2.1 Freeze

- Select Freeze if you wish to accept the upgraded Round 2 seat and discontinue participation in further rounds.
- You must report physically to the allotted Institute and complete the admission process.
- After selecting Freeze, you will not be eligible for further counselling rounds.

2.2 Float

- Select Float if you wish to accept the upgraded Round 2 seat provisionally and remain eligible for subsequent rounds.
- You must report to the allotted Institute and complete document verification.
- After successful verification by the Institute, you can download your Provisional Admission Letter for the new allotment.
- You will remain eligible for further counselling rounds.

2.3 Reject

- Select Reject if you do not wish to accept the newly allotted Round 2 seat.
- You will remain eligible for further counselling rounds.
- Your Security Deposit will be forfeited.

WARNING Before confirming Reject, carefully read the warning displayed on the portal. By proceeding with Reject, your Security Deposit will be forfeited.

**Counselling Seat Allotment Results**
Round 2 Results | Academic Year 2026–27

Back: 135870–1308–2026

Seat Upgraded in Round 2: You have been allotted a new/upgraded seat in Round 2. Your Round 1 allotted seat has been forfeited and is no longer available. Please proceed with the required action for Round 2 allotted seat.

Details of Seat Allotment

Seat Allotted

ALLOTTED SEAT	RIMS–MBBS	ROUND NO.	Round 2
ALLOTTED CATEGORY	ST	SUBCATEGORY	N/A
INSTITUTE	Regional Institute of Medical Sciences (RIMS)	COURSE	MBBS

Seat Acceptance & Rejection Options

Choose your preference regarding participation in subsequent counselling rounds

Option 1: FREEZE

FREEZE Seat

Accept the allotted seat and **freeze** your choice. Report physically to institute before last date. You will **NOT** be eligible for Round 3.

Choose FREEZE Option

Option 2: FLOAT

FLOAT Seat

Accept the allotted seat provisionally and **opt for upgradation**. Get documents verified at institute. Eligible for Round 3.

Choose FLOAT Option

Option 3: REJECT

REJECT Seat

Decline and **reject** the allotted seat. Security Deposit will be forfeited. Eligible for Round 3.

Choose REJECT Option

Important Instructions for Candidates:

- No Free Exit from Round 2: If you reject or surrender the allotted seat, your Security Deposit will be forfeited.
- Freeze Selection: If you choose Freeze, your seat is confirmed and you will **NOT** be eligible for Round 3.
- Float or Reject/Surrender: If you choose Float or Reject/Surrender (as applicable), you remain eligible for Round 3.
- Please follow reporting instructions and strictly adhere to the last dates published on the portal.

3. Round 2 – No Upgradation: Round 1 Seat Retained

If you were allotted a seat in Round 1 and are not upgraded in Round 2, your Round 1 seat will remain retained. You must carefully choose the appropriate action according to your intention.

3.1 Freeze Round 1 Seat

- Select Freeze if you wish to retain your Round 1 seat and complete admission.
- You must report physically to your Round 1 allotted Institute and complete the admission process.
- After selecting Freeze, you will not be eligible for Round 3.

3.2 Surrender Round 1 Seat

- Select Surrender if you do not wish to retain your Round 1 seat.
- You must upload the required Self-Declaration/Surrender Document through the portal.
- Your Security Deposit will be forfeited.
- You will remain eligible to participate in Round 3.

WARNING By proceeding with Surrender, your Security Deposit will be forfeited. You will remain eligible for Round 3.

3.3 Retain Round 1 Seat and Participate in Round 3

NO ACTION REQUIRED If you wish to retain your Round 1 seat and participate in Round 3, **NO ACTION IS REQUIRED** at this stage. Do not select Freeze or Surrender.

**Counselling Seat Allotment Results**
Round 2 Results | Academic Year 2026–27

Ack: 93538–1308–2026

Retained Round 1 Seat: You have not been upgraded in Round 2. Your Round 1 allotted seat has been retained. **No action is required if you wish to participate in Round 3.** You may continue to participate in the next round while retaining your Round 1 seat, subject to the applicable counselling rules.

Details of Seat Allotment

Seat Allotted

ALLOTTED SEAT	CMC–MBBS	ROUND NO.	Round 1
ALLOTTED CATEGORY	UR	SUBCATEGORY	N/A
INSTITUTE	Churachandpur Medical College (CMC)	COURSE	MBBS

Seat Acceptance & Rejection Options

Choose your preference regarding participation in subsequent counselling rounds

Option 1: FREEZE

FREEZE Seat
Accept the allotted seat and **freeze** your choice. Report physically to institute before last date. You will **NOT** be eligible for Round 3.

Choose FREEZE Option

Online Seat Surrender Certificate

For Floated Candidates

 **Warning:** This option should be exercised **ONLY** if you wish to surrender your floated/admitted seat.

Step 1

Download Format
Download the official Surrender Letter format with your personal & allotment details.

Download Surrender Letter

Step 2

Upload Certificate
Upload signed & stamped Surrender Certificate (PDF/Image, max 2MB).

Choose File N... Upload

Step 3

Online Seat Surrender
Surrender your provisionally held seat online once Surrender Certificate is uploaded.

Surrender Disabled (Upload Certificate First)

 **Important Instructions for Candidates:**

- **No Free Exit from Round 2:** If you reject or surrender the allotted seat, your Security Deposit will be forfeited.
- **Freeze Selection:** If you choose Freeze, your seat is confirmed and you will **NOT** be eligible for Round 3.
- **Float or Reject/Surrender:** If you choose Float or Reject/Surrender (as applicable), you remain eligible for Round 3.
- Please follow reporting instructions and strictly adhere to the last dates published on the portal.

4. Round 2 – Fresh Allotment

If you receive a seat for the first time in Round 2, you will be provided with the following actions:

4.1 Freeze

- Select Freeze to accept the allotted seat. You must report physically to the allotted Institute and complete admission.
- You will not be eligible for further rounds.

4.2 Float

- Select Float to accept the allotted seat provisionally. After Institute document verification, download your Provisional Admission Letter. You will remain eligible for further rounds.

4.3 Reject

- Select Reject if you do not wish to accept the allotted seat.
- You will remain eligible for further rounds, but your Security Deposit will be forfeited.

WARNING Rejecting the Round 2 fresh allotment will result in forfeiture of your Security Deposit.

**Counselling Seat Allotment Results**
Round 2 Results | Academic Year 2026-27

Ack: 429275-1408-2026

SIDARTH SINGH THANGJAM ▾

You have been allotted a seat **SAHS-MBBS-Management** in Round 2.

Details of Seat Allotment

Seat Allotted

ALLOTTED SEAT	SAHS-MBBS-Management	ROUND NO.	Round 2
ALLOTTED CATEGORY	UR	SUBCATEGORY	N/A
INSTITUTE	Shija Academy of Health Sciences (SAHS)	COURSE	MBBS-Management

Seat Acceptance & Rejection Options

Choose your preference regarding participation in subsequent counselling rounds

Option 1: FREEZE

FREEZE Seat

Accept the allotted seat and **freeze** your choice. Report physically to institute before last date. You will **NOT** be eligible for Round 3.

Choose FREEZE Option

Option 2: FLOAT

FLOAT Seat

Accept the allotted seat provisionally and **opt for upgradation**. Get documents verified at institute. Eligible for Round 3.

Choose FLOAT Option

Option 3: REJECT

REJECT Seat

Decline and **reject** the allotted seat. Security Deposit will be forfeited. Eligible for Round 3.

Choose REJECT Option

⚠ Important Instructions for Candidates:

- **No Free Exit from Round 2:** If you reject or surrender the allotted seat, your Security Deposit will be forfeited.
- **Freeze Selection:** If you choose Freeze, your seat is confirmed and you will **NOT** be eligible for Round 3.
- **Float or Reject/Surrender:** If you choose Float or Reject/Surrender (as applicable), you remain eligible for Round 3.
- Please follow reporting instructions and strictly adhere to the last dates published on the portal.

5. Round 2 – No Allotment

If no seat is allotted to you in Round 2, your portal will display:

ROUND 2 RESULT No seat has been allotted to you in Round 2.

Follow the official counselling schedule and portal instructions for your next eligible round/action.

6. Surrender of Round 2 Floated Seat After Provisional Admission

If you were allotted a Round 2 seat, selected Float and were provisionally admitted after document verification by the Institute, you may surrender the seat online.

- Select the Online Surrender option.
- Upload the required Surrender Letter.
- Read the Security Deposit forfeiture warning carefully.
- Confirm the surrender only after verifying the details.
- Your surrendered seat will no longer be retained by you.
- You will remain eligible for Round 3.
- Your Security Deposit will be forfeited.

WARNING Online surrender of a floated/provisionally admitted Round 2 seat will result in forfeiture of your Security Deposit.

The screenshot displays the 'Online Seat Surrender Certificate' portal for floated candidates. At the top, a warning message states: 'Warning: This option should be exercised ONLY if you wish to surrender your floated/admitted seat.' Below this, the process is divided into three steps:

- Step 1: Download Format** - Instructs users to download the official Surrender Letter format with personal and allotment details. A button labeled 'Download Surrender Letter' is provided.
- Step 2: Upload Certificate** - Instructs users to upload a signed and stamped Surrender Certificate (PDF/Image, max 2MB). It includes a 'Choose File' button, a status 'No file chosen', and an 'Upload' button.
- Step 3: Online Seat Surrender** - Instructs users to surrender their provisionally held seat online once the Surrender Certificate is uploaded. A button labeled 'Surrender Disabled (Upload Certificate First)' is shown.

7. Surrender of a Frozen Round 2/1 Seat

If you have selected Freeze for your Round 2/1 floated seat, you cannot surrender the frozen seat through the online surrender option.

- You must physically approach the allotted Institute to surrender the frozen seat.
- Complete the surrender process as instructed by the Institute.
- After surrender, you will be eligible for the next counselling round, subject to the applicable counselling rules.
- Your Security Deposit will be forfeited.

IMPORTANT No online surrender option for a frozen Round 2 seat. Frozen-seat surrender must be completed physically at the allotted Institute.

8. Quick Reference – What Should You Do?

Your Round 2 Status	If You Want to...	Action to Select	Important Consequence
Seat Upgraded	Accept and stop further participation	Freeze	Physical admission; no further rounds
Seat Upgraded	Accept and seek further upgrade	Float	Provisional admission; further rounds eligible
Seat Upgraded	Reject new seat	Reject	Security Deposit forfeited; further rounds eligible
Fresh Allotment	Accept and stop further participation	Freeze	Physical admission; no further rounds
Fresh Allotment	Accept and seek further upgrade	Float	Provisional admission; further rounds eligible
Fresh Allotment	Reject new seat	Reject	Security Deposit forfeited; further rounds eligible
No Upgradation	Retain R1 and stop further participation	Freeze	Physical admission; not eligible for R3
No Upgradation	Give up R1 and participate in R3	Surrender	Security Deposit forfeited; R3 eligible
No Upgradation	Retain R1 and participate in R3	No Action	No action required

9. Important Candidate Reminders

- Always read the action description and confirmation warning before submitting.
- Freeze requires physical reporting and admission and ends eligibility for further rounds.
- Float allows provisional admission after Institute verification and keeps you eligible for further rounds.
- Reject results in Security Deposit forfeiture.
- Surrender results in Security Deposit forfeiture.
- If your Round 1 seat is retained and you want to participate in Round 3, **no action is required**.
- Online surrender is applicable to a floated/provisionally admitted Round 2 seat as specified above.
- Surrender of a frozen seat must be completed physically at the allotted Institute.