

**2/COVID-19/DHS-2020**  
**GOVERNMENT OF MANIPUR**  
**DIRECTORATE OF HEALTH SERVICES**

**MEMORANDUM**  
*Imphal, the 21<sup>st</sup> September 2020*

In partial modification of this even no. dated 11<sup>th</sup> Sept. 2020, State COVID Death Audit Committee is re-constituted with the following team members:

Sl.No.	Name of the official	Designation	Remarks
1	Dr. K. Rajo Singh	Director, Health Services, Manipur	Chairman
2	Dr. Lalthari Hmar	OSD (PH), Directorate of Health Services, Manipur	Convener
3	Dr.L. Arke Singh	Consultant (PH), Directorate of Health Services, Manipur.	Member
4	Dr. Bishwalata Rajkumar	Assoc. Prof. Community Medicine, JNIMS	Member
5	Prof. Th.Rajendra Singh	Dept. of Medicine, JNIMS	Member

The major activities to be conducted by the Committee will be as under:

1. The Convener may arrange for fortnight meeting at the office of the Chairman
2. The audit committee will scrutinise all the reports/records/admission file/case sheet of identified death case, review the quality of documentation.
3. To identify the cause of identified death case by conducting verbal autopsy with all the stakeholders.
4. Committee will analyse the overall trend and the factors that had led to the deaths and suggest measures for preventing deaths related to COVID-19.
5. It will facilitate/recommend the process to use the data to predict future trends and planning for management strategies and suggest measures to reduce the mortality.
6. Report of Death Audit Committee must be submitted within 72hours of the death.

  
(Dr. K. Rajo Singh)  
Director Health Services, Manipur